**Sabine Parish Tourist Commission**
**MINUTES**
**Tuesday, October 13, 2020**
**12:00 pm**

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| Board Members Present: | Not Present: | Public Present: | Staff Present: |
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| Via teleconference:<br>Daniel Bennett<br>Lauren Moore<br><br>In Person:<br>Bonnie Fox-Miles<br>Edith Palmer<br>Martha Henderson<br>Bobbie Jackson | Lance Rivers | | Linda Curtis-Sparks<br>Wanda Rivers<br>Marjorie Hogan |

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**Action #1:** Daniel Bennett, President, called the regularly scheduled meeting of the Sabine Parish Tourist Commission to order. Marjorie Hogan read the resolution to hold the meeting via teleconference. Martha Henderson made a motion to approve declaration to hold the meeting via teleconference. Bonnie Fox-Miles seconded the motion. Motion carried.

**Action #2:** Edith Palmer made a motion to approve the October 2020 agenda of the Sabine Parish Tourist Commission board meeting. Bonnie Fox-Miles seconded the motion. Motion carried.

**Action #3:** Bonnie Fox-Miles made a motion to approve the September 2020 minutes. Martha Henderson seconded the motion. Motion carried.

**Action #4**: Edith Palmer made a motion to approve the September 2020 financials of the SPTC. Bobbie Jackson seconded the motion. Motion carried.

Linda Curtis-Sparks notified the board that a CD has matured & staff has researched interest rates. She requested approval to transfer the CD to Bank of Montgomery as they had the higher interest rate.

**Action #5:** Martha Henderson made a motion to approve the transfer of the CD to Bank of Montgomery. Bobbie Jackson seconded the motion. Motion carried.

Linda Curtis-Sparks gave a report on the 2020 amended budget, staffing status for 2021, proposed 2021 budget and 2021 Marketing Plan. Hearing for the proposed 2021 budget will be scheduled for November.

Linda Curtis-Sparks gave an update on the progress of the Zwolle Museum. Renovation to the Zwolle Historical Depot should begin in the next few weeks. SPTC will look into the cost of directional signage for Hwy 191 & Hwy 171 to promote the Tamale Trail in Zwolle.

**Action #6:** Edith Palmer made a motion to accept the October 2020 Director's Report which also included the following:

a. Overnight Room Sales & Occupancy Tax
b. Zwolle Museum Update
c. Sabine Freestate Festival
d. Bass Nations Tournament
e. Historical Survey Grant
f. No Man's Land
g. Improvements to SRA parks
h. Meetings & Webinars
i. Ads placed
j. Upcoming Events

Bonnie Fox-Miles seconded the motion. Motion carried.

**Action #9:** Lauren Moore made a motion to adjourn. Martha Henderson seconded the motion. Meeting adjourned.

President, Daniel Bennett — Date: 11-10-2020

Witness — Date: 11/10/2020