

Sabine Parish Tourist Commission
1601 Texas Hwy
Many, LA 71449
January 14, 2020
12:00 p.m.

AGENDA

- I. Prayer and Pledge
- II. Call to Order
- III. Approval of Agenda(vote)
- IV. Public Comment Period
- V. Approval of November 2019 Minutes (vote)
- VI. Approval of November and December 2019 Financials (vote)
- VII. Old Business
 1. Future Funding
- VIII. New Business
 1. Staff assignments for 2020
 2. Discuss outsourcing service of accounting
 - a. Budget amendment to add accounting services
 3. Assign additional check signer
 4. Election of Treasurer
 5. View and discuss staff leave time as required by New Policy and Procedures
 6. Audit Engagement Letter Approval (Vote)
- IX. Director's Report (vote)
 1. Occupancy Tax
 2. Webstats Numbers for the Year
 3. Historical Structure Inventory Grant
 4. Retire Louisiana (Encore) applications and state meeting
 5. Application for Additional Louisiana Certified Retirement Communities
 6. Meeting with Area Representatives and Senators
 7. Staffing Issues
 8. Orientation for New Board Members
 9. Ads for the Month of January
 10. January Tournaments Schedule
 11. January Upcoming Events