## Sabine Parish Tourist & Recreation Commission 1601 Texas Hwy. Many, LA MINUTES November 9, 2023 12:00 pm

Board Members Present:	Board Members Absent:	<b>Staff Present:</b>	Public Present:
Bonnie Fox-Miles Bobbie Jackson Martha Henderson Lauren Moore Suzanne Williams Hannah Savell Edith Palmer		Georgia Craven Krystal Sepulvado Kelsi Horn Autumn Palmer Meredith Matt	Thomas Webb

Lauren Moore called the meeting of the Sabine Parish Tourist & Recreation Board to order.

Lauren Moore led the prayer and pledge.

**Action #1:** Martha Henderson made a motion to approve the November 2023 agenda of the Sabine Parish Tourist & Recreation Commission board meeting. Bonnie Fox-Miles seconded the motion. No discussion. Motion carried.

**Action #2:** Suzanne Williams made a motion to approve the October 2023 minutes of the Sabine Parish Tourist & Recreation Commission board meeting. Hannah Savell seconded the motion. No discussion. Motion carried.

Action #3: Suzanne Williams made a motion to approve the October 2023 financials. Edith Palmer seconded the motion. No discussion. Motion carried.

Kelsi Horn updated the board on the events surrounding the 2024 tournaments.

NSU interns Meredith Matt and Autumn Palmer presented to the board the projects they had completed while working at the Tourist Commission.

**Action #4:** Edith Palmer made a motion to amend Policy and Procedures for Ineligible Projects for Special Events. Suzanne Williams seconded the motion. No discussion. Motion carried.

Action #5: Martha Henderson made a motion to amend Policy and Procedures to update the Public Meeting Rules. Bonnie Fox-Miles seconded the motion. No discussion. Motion carried.

**Action #6:** Edith Palmer made a motion to amend the 2023 budget. Suzanne Williams seconded the motion. No discussion. Motion carried.

**Action #7:** Edith Palmer made a motion to approve the 2024 budget. Suzanne Williams seconded the motion. No discussion. Motion carried.

**Action #8:** Martha Henderson made a motion to approve the 2024 Marketing Plan. Hannah Savell seconded the motion. No discussion. Motion carried.

**Action #9:** Edith Palmer made a motion to allow the same members to remain as the 2024 Executive Committee. This will include Lauren Moore as president, Martha Henderson as vice president and Suzanne Williams as treasurer. Hannah Savell seconded the motion. No discussion. Motion carried.

Ms. Craven presented her Director's Report.

Action #10: Hannah Savell made a motion to accept the Director's Report. Bobbie Jackson seconded the motion. No discussion. Motion carried.

The next meeting of the Sabine Parish Tourist & Recreation Commission will be held December 12, 2023.

**Action #11:** Bobbie Jackson made a motion to adjourn. Martha Henderson seconded the motion. No discussion. Motion carried.

Lauren Moore, President

Date

Date