

Sabine Parish Tourist & Recreation Commission
1601 Texas Hwy.
Many, LA
MINUTES
January 11, 2022
12:00 pm

Board Members Present:

Lauren Moore
Edith Palmer
Martha Henderson
Bonnie Fox-Miles
Bobbie Jackson
Hannah Savell
Suzanne Williams

Board Members Absent:

Staff Present:

Georgia Craven
Marjorie Hogan

Public Present:

Warren Founds

Lauren Moore, President called the meeting of the Sabine Parish Tourist & Recreation Board to order.

Lauren Moore led the prayer and pledge.

Action #1: Martha Henderson made a motion to approve the January 2022 agenda of the Sabine Parish Tourist & Recreation Commission board meeting. Edith Palmer seconded the motion. No discussion. Motion carried.

No public comments were made during this meeting.

Action #2: Bonnie Fox-Miles made a motion to approve the December 13, 2021 minutes of the Sabine Parish Tourist & Recreation Commission board meeting. Bobbie Jackson seconded the motion. No discussion. Motion carried.

Action #3: Edith Palmer made a motion to approve the December 2021 financials. Suzanne Williams seconded the motion. No discussion. Motion carried.

Georgia Craven presented the Sexual Harassment Policy for the Sabine Parish Tourist & Recreation Commission as required by the State of Louisiana.

Action #4: Edith Palmer made a motion to approve the Sexual Harassment Policy. Hannah Savell seconded the motion. No discussion. Motion carried.

Georgia Craven advised the board that the Sabine Parish Tourist & Recreation Commission has signed a one-year contract with Steinke & Associates to handle accounting.

Georgia Craven advised that the Louisiana Travel Association Annual Meeting is February 2nd in Alexandria, LA. The Louey Awards presentation will be held at the dinner reception. Board members were invited to attend the reception and dinner.

Georgia Craven reviewed updated Google Analytics chart. She also advised that Parker Brand has been contracted to complete panels for the Choctaw-Apache Tribe Traveling Exhibit for the Toledo Bend/Zwolle Museum. Cost for this project will be funded by the grant received from CRNHA.

Action #5: Edith Palmer made a motion to approve the Assistant Director's report, which included the following:

- a. Overnight room sales & occupancy tax
- b. Google Analytics
- c. Toledo Bend/Zwolle Museum update
- d. Q1 2022 Major Events & Initiatives
- e. Upcoming Meetings
- f. Ads placed December 2021
- g. Professional Development
- h. Employee Leave
- i. Recognition

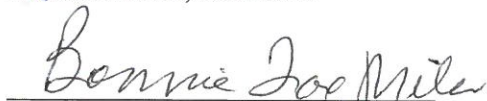
Suzanne Williams seconded the motion. Motion carried.

Action #6: Martha Henderson made a motion to adjourn. Bobbie Jackson seconded the motion. No discussion. Motion carried.



Lauren Moore, President

Date



Witness

Date